



MANSFIELD ADVOCATES FOR CHILDREN
EXECUTIVE COUNCIL

Draft - MINUTES

Thursday, December 11, 2014

10:00am – 11:30am, Town Hall, Conference Room B

Members Present: Sara Anderson (staff), Susan Daley, Mary Sposito, Marie Hodrinsky
(Accountability Manager)

Regrets: Patricia Schneider (staff), Rachel Leclerc, Kelly Zimmermann, Jordana Frost

WHAT (Topic)	Discussion	Outcome
Call to Order	Sara Anderson called the meeting to order at 10:25am.	
Consent Agenda		<i>Quorum not in attendance, unable to approve minutes.</i>
Old Business	Team updates <ul style="list-style-type: none"> • Successful Learners Team <ul style="list-style-type: none"> ○ Amy Sevell-Nelson will come speak to team 4x's (Jan, Feb, March, April?) to help with the K-Transition Plan as well as planning for new Mansfield OEC umbrella. ○ Pre-K Screening - Sara Anderson spoke with Rachel about getting parents in for screening, tables with information from centers, evening hours, marketing, flyers (at pediatricians offices). ○ "What to Expect in Kindergarten" brochure will be developed. • Playground Team <ul style="list-style-type: none"> ○ Originally proposed site may not be available as UCONN plans to put a road through site. ○ New proposed site locations: <ul style="list-style-type: none"> ▪ Woods on the side of MCC, near old site, but closer to building. Is sloped area and there may not be room for a future picnic pavilion, future splash pad, or additional parking. ▪ Lot between town hall and EO Smith – not ideal, no room for additional parking, not a natural space with natural shade ▪ Mansfield Library – not considered, not on a public transportation route, no room for additional parking, abuts residential 	<p><i>Marie Hodrinsky will look into tracking School Readiness in ScoreCard – for reporting, tracking, project management and organization.</i></p> <p><i>Sara A. will provide centers with mailers.</i></p>

	<p>housing/yards.</p> <ul style="list-style-type: none"> ○ STEEP Grant – Town Council voted against allowing MAC to apply for grant as they felt the sewer project should be the only project applying for the grant. It was thought that maybe they didn't realize that both grants could be submitted with one given priority. ○ A mailer will go out in mid-December to ask for financial public support. <ul style="list-style-type: none"> ▪ Susan Daley suggested asking the childcare centers to send mailers to their community to get support from their families. Even if they don't live in town, a lot of families surrounding towns use the family facilities in town. <p>Responses to Communications RFP</p> <ul style="list-style-type: none"> • 6 responses. • Sara had a group of people review applications and make recommendations. • Sara will ask 2-3 people to come in and interview in January. • Susan suggested using app Word Press as its user friendly and easily maintained after contracted company has completed their work. 	
New Business	<p>Executive meeting schedule</p> <ul style="list-style-type: none"> • The January 8 and October 8 meetings occur on the Thursday the day directly after the Full MAC Meetings for those months. It was suggested to change the Executive meetings to 1/15 and 10/15. <p>Sustainability</p> <ul style="list-style-type: none"> • Sara will set up a meeting with Gregg Haddad and Mae Flexor to give a presentation on MAC. <p>New Accountability Manager</p> <ul style="list-style-type: none"> • Marie Hodrinsky will help get ScoreCard organized from a data standpoint to help demonstrate why MAC is needed and what MAC has done/will do. Will also help set up ScoreCard for use in Project Management. Marie will also document processes for sustainability. <p>SR site visits</p> <ul style="list-style-type: none"> • Tony Masciangioli will do SR site visits. Quarterly visits will be planned for Jan, April, July and Oct. <p>January meeting agenda</p> <ul style="list-style-type: none"> • Financial & Budget Specifics – will need to discuss in 	<p><i>Sara A. will reach out to council members for consensus on the meeting schedule.</i></p> <p><i>Sara A. will look at grant for job descriptions and see if folks marked for specific roles</i></p>

	<p>more detail dollar amounts needed/wanted to support what MAC wants to do. Suggested that Executive Board outlines proposed budget and presents to Full MAC for input.</p> <ul style="list-style-type: none"> o \$76,44 is currently allotted for staff o Want to include for next year monies for Accountability Manager <p>FY2015 Rescissions announced</p> <ul style="list-style-type: none"> • \$1041 was cut from the Discovery Partnership grant • Sara A. will be looking into ways to cut this from the budget. 	<i>can/do still fit.</i>
Adjournment	<p>Meeting adjourned at 11:31am</p> <p>Next MAC meeting:</p> <p style="text-align: center;">Wednesday, January 7, 2015 5:00pm – 5:30pm Arrival and Dinner 5:30pm – 7:30pm MAC Meeting</p> <p>Next MAC Executive Council meeting:</p> <p style="text-align: center;">Thursday, January 8, 2015 10:00-11:30 am Conference Room B, Town Hall</p>	

Agenda topics: Please send to Sara Anderson at andersonsd@mansfieldct.org

All Mansfield Children ages birth through 8 years old are healthy, successful learners and their families are connected to the community.